

An Introduction to Lean Thinking for Non-Manufacturing Organisations

Aim

This course is for any employee, at any level, within a non-manufacturing organisation, particularly those who are about to take part in a 'change' programme.

Objectives

This 1-day workshop combines formal presentations with a 'hands-on' exercise and discussion to introduce the concepts of lean thinking and to discuss its application within the organisation. It also includes applying the first tool of being lean – the 5Ss.

Course Content

- What is lean thinking?
- The system, not the process
- Where can it be applied within the organisation?
- The concept of 'adding value'
- The seven wastes: Identifying the wastes in the organisation
- Discussing how to eliminate them
- The theory of constraints
- Constraints
- Bottlenecks
- The five steps
- The concept of 'pull'
- Applying TOC to the capacity and demand model
- Using 'flow' rather than 'batches' in a process
- The lean thinking exercise
- The first tool of becoming lean
- The Five Ss

Duration: 1 day

Accreditation: Prospects Group Certificate

Course bookings
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Modern Manufacturing Systems Training